



## Institute of Management Consultants USA Certification Renewal Form - 2007

Name \_\_\_\_\_

Date \_\_\_\_\_

Address \_\_\_\_\_

Chapter (if applicable) \_\_\_\_\_

Categories	Minimum Points	Your Points
<b>Education</b> <ul style="list-style-type: none"> <li>◆ Participate in seminars, workshops, educational programs, including IMC USA Chapter meetings and IMC USA Academy for Professional Development seminars, (1 pt per 3 contact hours)</li> <li>◆ Present / facilitate a seminar, workshop, or conference (2 pts per 3 contact hours)</li> <li>◆ Attend IMC and other professional organizations' conferences (1 pt per day)</li> <li>◆ Complete an academic course at a college or university (2 pts per credit hour)</li> <li>◆ Obtain / maintain technical specialty certification by another recognized professional organization (e.g., PE, CPA) (2 pts per certification)</li> <li>◆ Complete 30 hours CPD (or 100 hrs within 3 years) (12 points)</li> </ul>	<b>12</b>	
<b>Experience</b> <ul style="list-style-type: none"> <li>◆ Consulting to management, including internal, project or consultant supervision, or practice management (1 pt per 200 hours)</li> <li>◆ Consult pro bono for a nonprofit, community service or government (1 pt per 100 hours)</li> <li>◆ Teach a graduate-level university course on management consulting or your consulting discipline (1 pt per credit hour)</li> </ul>	<b>6</b>	
<b>Outreach</b> <ul style="list-style-type: none"> <li>◆ Serve on a CMC interview panel (1 pt per panel)</li> <li>◆ Serve as a mentor to either a new member or a CMC candidate (2 pts per "member / candidate")</li> <li>◆ Serve as an Officer, Board member, Chapter President, or Committee Chair for IMC USA, ICMCI, or another nationally recognized corporation, professional or educational organization, nonprofit, or trade association (2 pts per position per year)</li> <li>◆ Serve as an Officer, Board or Committee member of an IMC Chapter or other IMC activity such as IMC conferences, committees, etc. (1 pt per position per year)</li> <li>◆ Instruct or speak at professional organizations, trade associations, IMC chapters or events, or at a university level (2 pts per session).</li> <li>◆ Publish in a nationally or regionally distributed journal or magazine (2 pts per article)</li> <li>◆ Author a nationally published book (6 pts per book)</li> </ul>	<b>6</b>	
<b>Professional Conduct</b> <ul style="list-style-type: none"> <li>◆ Complete a course on Ethics at a college or university (including online) (2 pts per credit hour)</li> <li>◆ Attend Ethics seminars, workshops, or other programs offered by the IMC USA or other professional organizations (2 pts per session)</li> <li>◆ Teach a course on Ethics at a college or university (2 pts per credit hour)</li> <li>◆ Participate in a National or Chapter Ethics Initiative (2 pts per initiative)</li> <li>◆ Complete IMC USA online Ethics evaluate tutorial or its equivalent from another professional organization (3 pts per annual completion per organization)</li> <li>◆ Author an article or attach a case write up on Ethics (2 pts per article or write up)</li> </ul>	<b>2</b>	
<b>Minimum Points Required for Certification Renewal</b>	<b>26</b>	

**CMC® (Certified Management Consultant) is a registered certification mark awarded by the Institute of Management Consultants USA and represents evidence of the highest standards of consulting and adherence to the ethical canons of the profession.**



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By affixing my signature to this document, I pledge that I have read, understand, and will continue to abide by the Institute's Code of Professional Conduct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Special Circumstances

IMC USA recognizes that circumstances may interrupt a management consultant's professional career (e.g., recall to active military service, sabbatical, full-time pursuit of an advanced degree, extended illness). Should you find yourself in a situation that you believe may prevent you from meeting the requirements for certification renewal, contact the IMC USA Certification Review Committee.

### Application for Certification Renewal

Once you accumulate the required points during the preceding three years, complete and submit this form with the Certification Fee of \$100, payable by check or credit card, to:

**Institute of Management Consultants, USA**  
2025 M Street, NW, Suite 800  
ATTN: Certification Review Coordinator  
Washington D.C., 20036-3309

Or fax to 202-367-2134

Circle One:    MasterCard    Visa    American Express

Name on card: \_\_\_\_\_

Card no. \_\_\_\_\_ Security Code \_\_\_\_\_ Exp. \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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